

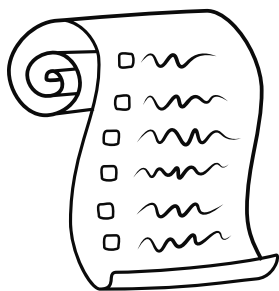


# Room Parent Program

## Fostering Classroom Connections!

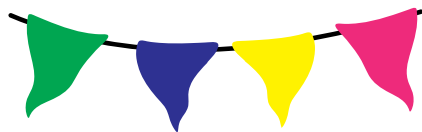
Don't miss out on this excellent volunteering opportunity! Sign-up to be a Room Parent for your child's class during **Meet and Greet**. (Recommend at least 2 parents). You will get monthly guidance from the Smith PTSA Room Parent Coordinator to keep you on track. LWSD Approved Volunteer Check is required.

### How? What? Why?



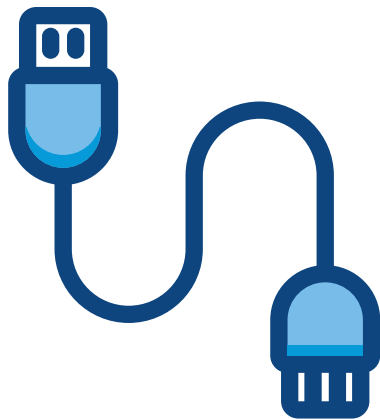
#### Access to your Class Parents list

Excellent for setting up playdates and extending positive connections beyond classroom using group emails or WhatsApp groups.



#### Co-ordinate/Organize Class Parties

Collect funds from class parents at year beginning (\$20-\$30 per student) to help fund 3 class parties and Teacher Appreciation: Harvest Party, Valentines Day/ 100 Days Party, End of Year Party, and Teacher gifts in May. Organize them yourself or take help from other parents.



#### Stay Involved with low time commitment

Active time commitment is only 1-2 hrs every few months but you get be involved directly with your child's classroom and earn some easy brownie points with your kid!

**Questions before you  
sign up?**



[roomparents@smithptsa.org](mailto:roomparents@smithptsa.org)



# Welcome Room Parents!

Thank You for Volunteering to be a Room Parent! Room parent responsibilities only take around 8-10 hours of your time over the whole school year, but your presence makes a huge difference to your child's classroom experience!

## Basic Room Parent Responsibilities:

- Collect & Manage classroom funds (\$20-\$25 per student) to fund classroom parties and Staff appreciation Week gifts.
- Coordinate with the teacher and other parents to organize three classroom parties -
  1. Harvest Party – (October) – Games, snack
  2. Valentine's Day Party – (February) – Exchange of cards, games, snack
  3. Year-End Party – (June) – Games, snack
- Organize gifts from class funds for teacher's Birthday/Appreciation week
- Help keep class parents informed about some key PTSA events and clubs through a class WhatsApp group or email.

## Room Parent Support-

- Experienced PTSA parents and Room Parent Coordinator will support you with helpful ideas and tips for the parties,
- You'll get a draft budget,
- You will send receive monthly info you need to share with your class.
- All Room Parents are invited by the coordinator to be part of a Room Parents WhatsApp group for information and idea exchange across classrooms.
- Ask any questions in this group or email [roomparents@smithptsa.org](mailto:roomparents@smithptsa.org).

**Interested In  
Volunteering? NOTE-**



To volunteer at Smith Elementary School, you need to be a district approved volunteer. The approved status is good for 2 years. Apply today (the application can take up to 2 weeks to be approved). Scan this QR Code to proceed.



# Room Parent Sign-Up Form



**Teachers,** please leave this form out at Meet and Greet. Turn into office once filled.

TEACHER NAME	GRADE

**Parents,** kindly fill up all fields of this form if interested in learning more about this opportunity or to sign up as a Room Parent. You need to be an approved LWSD volunteer before you start. Email the Room Parent Coordinator at [roomparents@smithptsa.org](mailto:roomparents@smithptsa.org) for details.

S. No.	PARENT NAME	PARENT EMAIL	STUDENT FIRST NAME
1			
2			
3			
4			